

**Safety/Hazmat Committee Meeting**  
**April 23, 2013**  
**1:00 pm**

**Present:**

Nicole Boyer  
Kurt Brauer

Bruce Farnham  
Tim Flood

Anne McCown  
Mark Rensink

Jose Sanchez

**The committee met and discussed the following action items:**

- **Injury Report**—There were no reported injuries for the month of April 2013.
- **Hazmat**—There was discussion about the hazardous waste pick-up scheduling for the end of Spring 2013 semester. Tim Flood asked about battery disposal. Hazardous disposal will pick up, but they are expensive. Nicole Boyer added that we have one open PO for Mercury disposal and their prices are a little better than Hazardous Disposal. Nicole Boyer scheduled the battery pick-up for May 3, 2013, to be picked up at the Facilities yard at Grossmont.

Anne inquired with the supervisors at the meeting if anyone was trained in hazardous waste that is currently handling waste. Bruce replied that both Marty DuBord and Bruce Farnham are current in their training. Tim Flood adds that the Grossmont Chemistry technicians have current training (Lisa Oertling, Susan Richardson, Theresa Crume) and said that it would be nice to have additional. Kurt added that a couple of people should be trained. Anne replied that hazardous waste training is critical. She also discussed cycling people through the training classes would be most efficient. Nicole Boyer will ask Tim Corcoran about training budget for hazardous waste disposal. Tim Flood estimates that Grossmont has 10 people to be trained.

- **Safety Training/Inspections**— We have received great responses with the monthly safety training emails, however, the months reporting have been off. Anne changed the site so this information will be easier to use. Forklift training will be offered to the four employees that have been designated to operate a forklift for GCCCD on June 5, 2013.

A safety inspection was performed in the chemistry building at Cuyamaca. Anne talked to Dale Switzer and three issues will be taken care of shortly. The final DSA close out should be just a formality. Safety inspections will be introduced over the summer for supervisors and employees.

Anne discussed respiratory training and asked Bruce Farnham and Tim Flood for preferred dates via email. ASCIP will send an industrial hygienist (IH) and produce testing for various areas. The industrial hygienist will reply which job descriptions will be required to wear a respirator. The respirator fit test will be a part of the training. Bruce asked for a copy of those that have been identified as needing the respirator training. Tim Flood asked if we have standardized respirator(s) as a guideline. Anne responded that the respirator type will be recommended by the IH, but an employee can choose from a variety of different types, per their preference.

- **Driving on Campus and Skateboards on Campus**— Mark Rensink revisited the discussion regarding a policy on driving on campus. He distributed copies of vehicle code for driving on campus (copy attached). If the Governing Board decides there will be no driving on campus, it can be enforced under vehicle code. It could also be added to BP and APs. Anne asked if there would be exceptions like emergency vehicles. It was decided that vehicles could be authorized and would be included on the signage. There was discussion as to who would authorize the vehicles. Tim Flood added that there needs to be an understanding of the volume of vehicles on campus. Jose Sanchez thinks that we need to limit the internal driving on campus, only allowing service vehicles for authorizations.

Jose added that we don't want students/teachers/staff/parents driving on campus. The committee will work together to create or start the board policy with an administrative procedure. Tim Flood wants the ability to access quickly the authorization policy and added that there are other examples of other universities using the attached vehicle section. It is suggested to amend the current BP 3525 to include vehicles in addition to the skateboards. Tim Flood suggests getting started on the AP to take to DEC for the beginning of the administrative procedure. Mark Rensink will start a suggestion in writing. With the VC section 21113, we could cite the driver, but the signage would have to change. Jose Sanchez said the vehicle code is enforceable every day of the week, 24 hours a day.

Meeting adjourned 2:01 pm.

**NEXT MEETING: May 28, 2013 DACR 1:00-2:30 pm** Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at [Anne.McCown@gcccd.edu](mailto:Anne.McCown@gcccd.edu).